

Christian East Asia Mission Foundation Uphill International House of Studies Rules and Regulations

Section 1 Purpose

Article 1

With the aims of multinational cultural and artistic exchange and the promotion of international understanding, the Uphill International House of Studies (the "Dormitory") is a dormitory for both Japanese students and foreign students from various countries, as well as a learning center for interdisciplinary research that accepts researchers both Japanese and international. The Dormitory's mission, summarized by the inscription, "Unity and Diversity – Life for Tomorrow", is respected in all aspects of the Dormitory activities.

Article 2

The Dormitory was established as a public facility of the Christian East Asia Mission Foundation (the "Foundation"). The Uphill International House of Studies Steering Committee, designated by the Foundation's board of directors and composed of 4 to 5 committee members acting under the committee chairman, is responsible for managing this Dormitory in the manner of, and as successor to, the spirit of the East Asia Mission (OAG) that started to address the social problems at "Tomisaka" in the Meiji era, and also based on the established aims of the Foundation.

Section 2 Resident Requirements

Article 3

The Dormitory's resident requirements are as follows:

1. A resident must be either a researcher, graduate student, student who has completed over four years of undergraduate education or a research student, regardless of nationality, and must be enrolled in a Tokyo Metropolitan area college or its equivalent.
2. Exchange students must have a "College Student" visa. International researchers must have a "Researcher" visa or "Professor" visa or the equivalent.
3. Residents must have the intent to study and the desire to expand their horizons through international exchange by communal living.
4. Residents must observe the rules and regulations of the Dormitory.

5. Candidates must pass an interview, have a guarantor and receive permission to reside in the Dormitory.

Section 3 Capacity

Article 4

The Dormitory can accommodate 30 individuals (excepting children).

Section 4 Manner of Recruitment and Selection

Article 5

The Dormitory may run newspaper advertisements or post notices at the Tokyo Metropolitan area universities to recruit residents, along with providing information on the homepage of its internet website.

Applicants must submit a Dormitory Application Form (see attached, Form 1), a copy of their student ID card, foreign residency card (in the event of a non-Japanese applicant) and a Personal Guaranty (see attached, Form 2) to the Uphill International House of Studies Steering Committee Chairman.

Article 6

The Uphill International House of Studies Steering Committee and the Dormitory Superintendent, in accordance with the regulations set for in Article 3 above, shall conduct applicant interviews and determine which applicants to select for residency in the Dormitory.

Article 7

Individuals who are selected for residency in the Dormitory shall submit the Pledge (see attached, Form 3) to the Uphill International House of Studies Steering Committee Chairman. Such individuals shall be permitted to live in the Dormitory for the duration of their studies or the duration of their researcher contract. The minimum term of residency is 3 months.

Section 5 Boarding and Utility Expenses

Article 8

Residents shall pay the boarding expenses and common area charges set forth in the enclosure by the 10th day of each month, as well as their portion of the prior month's water, gas and electricity charges (actual expenses) requested by the Dormitory Superintendent.

Section 6 Dormitory Living Regulations

Article 9

Residents shall once a month attend a Dormitory-wide meeting for the purposes of facilitating communal living, respecting self-governance and deepening their understanding of the spiritual foundations of the Dormitory. In addition, residents shall proactively participate in the public research meetings and lectures held in collaboration with the Tomisaka Christian Center. The Dormitory Superintendent is available for consultation on all issues of communal life, and, in the event a resident is in need of Japanese-language assistance for his or her research thesis, the Dormitory Superintendent, with the cooperation of the Steering Committee, will make efforts to refer residents to an appropriate person.

Article 10

Family members (except in family rooms), friends or other invitees are not permitted to spend the night at the Dormitory. Any damage to Dormitory furniture, appliances or other equipment shall be compensated by the resident responsible. It is necessary to follow all building and/or local regulations in regard to disaster prevention, cleaning, waste disposal and the like.

Section 7 Removal

Article 11

In the event of a breach of the rules set forth in Articles 9 and 10 of Section 6 above or in the event of a failure to pay boarding expenses over an extended period of time, the resident concerned will be expelled from the Dormitory.

Article 12

Prior to the expiration of the Dormitory residency period, a resident may vacate the Dormitory by not later than one month prior written notice to the Dormitory Superintendent. However, a resident may immediately vacate the Dormitory upon the payment of his or her share of one month's boarding costs.

Article 13

These rules and regulations are effective as of April 1, 2009.